



Aspendale Gardens Primary School

2016 Parent Payment Charges



Thursday 12th November, 2015

Dear Parent/Guardian,

The *Education and Training Reform Act 2006* provides that instruction in the standard curriculum program is delivered free to all students in Victorian Government schools. This is referred to as 'free instruction'. The Act also grants School Councils the power to charge fees for goods and services to support the delivery of free instruction and to raise funds.

Free instruction includes learning and teaching, instructional supports, materials and resources, administration and facilities required to provide the standard curriculum program. The standard curriculum program includes core learning and teaching activities related to the Victorian Curriculum.

The Department of Education *Parent Payments in Victorian Government Schools* Policy provides advice on the different types of payments that schools can request from parents and outlines the procedures and protocols schools must adhere to. This policy is available from the Department's School Policy and Advisory Guide (www.education.vic.gov.au/spag).

School Councils are responsible for developing and approving a school-level parent payment policy that is compliant with the Department's policy.

There are three areas for which parents may be requested to make a payment or contribution:

- **Essential educational items** which parents/guardians pay the school to provide or may provide themselves, if appropriate (for example, stationery, text books and excursions (travel and entry costs))
- **Optional educational items** which are offered on a user-pays basis and which parents/guardians may **choose** whether their child accesses or participates in (for example, school magazines or extracurricular programs or activities)
- **Voluntary financial contributions** which parents/guardians may be invited to donate to the school.

Parents/guardians are responsible for ensuring that their children are provided with essential educational items. The school makes every effort to keep the cost of items that need to be purchased at a minimum.

Alternative payment arrangements are also available through the school.

Aspendale Gardens School Council has passed the School policy in line with the Department of Education's guidelines. The policy includes a number of payment options to support parents to access the materials and services associated with their child's education. The school-level parent payment policy is available on the school website.

If you have any queries or wish to discuss your circumstances and the options available to you, please contact the school to make an appointment.

Yours sincerely,

Cheryle Osborne

Principal

Arís Lechte

Business Manager

Aspendale Gardens Primary School
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Child's Name: _____ **Year Level:** _____ **(2016)**

Please find the itemised list that includes essential education items (those items that your child needs for school) and optional extras (that you can choose whether your child participates in or accesses). Aspendale Gardens Primary School makes every effort to keep the cost and number of items that need to be purchased to a minimum. We also try to ensure that the costs are affordable for all parents. If you will have difficulty making payments please make an appointment to speak to the Business Manager to discuss possible support options and flexible payment arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

Payments are due by Friday 26th February, 2016. You are also able to pay them this year until Tuesday 15th December, 2015.

Please bring this completed document with you when making payment.

Essential Education Items

Item	Specifications	Cost	Total
Curriculum/Stationery Payment (required for every child)	Includes expenditure for curriculum support and classroom supplies for all curriculum areas. This payment covers classroom stationery children will require throughout the year.	\$160.00	
Photocopying/printing by school in lieu of text books and other resources.	Chinese literacy resources English literary resources Maths resources Assessment & Report resources	\$50.00	
Subscriptions	Mathletics – per child	\$15.00	
	Literacy Planet – per child	\$15.00	
Material provided by the school when the student takes the finished article home	Art Materials / Inquiry resources including portfolios	\$50.00	
	Take Home Reader Bag: FOUNDATION ONLY	\$10.00	
	Take Home Reader Log Book: FOUNDATION – YEAR 2	\$5.00	
	School Diary: YEARS 3 – 6 ONLY	\$5.00	
	Stephanie Alexander Kitchen materials – YEARS 3 & 4 ONLY	\$120.00	
TOTAL			

Note: Parents may choose to provide or purchase some items themselves. If you choose to do this you must consult with the school so that your child has the right items. There may be some items or services you cannot purchase yourself. As the school purchases in bulk it is more cost effective for families to allow the school to purchase student supplies.

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Child's Name: _____ Year Level: _____ (2016)

Optional Extras

Item	Specifications	Cost	Total
Year Book	Each year the school produces a Year Book which is an overview of the school year.	\$20.00	
Excursions	The amount will cover payment for excursions and in-school visits up to the value of \$100.00. For each activity a note will be sent home and the cost of the activity identified. If you do not choose this option then payment for each excursion will be required as they occur throughout the year.	\$100.00	
TOTAL			

Voluntary Financial Contributions

Item	Specifications	Suggested amounts	Total
Grounds Beautification	Payment of this contribution enables us to employ a maintenance person and gardener to maintain, develop and beautify our grounds. This will be in lieu of future working bees.	\$50.00 per single child \$100.00 per family	
Building Fund	A payment to this fund is a tax deductible donation to the Aspendale Gardens Primary School Building Fund (for all donations over \$2). A receipt will be issued for your records. These funds will be used to help maintain and develop the school buildings and to keep up to date with Occupational Health & Safety regulations and guidelines. These funds have been used for our interactive whiteboards and air conditioners. We really value your contributions to this fund as it enables us to enhance the learning environment for your children.	\$50.00 per single child \$100.00 per family	
TOTAL			

Essential Education Items	Amount	\$ _____
Optional Extras	Amount	\$ _____
Voluntary Financial Contribution	Amount	\$ _____
	TOTAL	\$ _____

Please tick appropriate payment box

- Payment by cash or EFTPOSx
- BPAY - Reference Number _____ it is imperative that you advise the school as to what you have paid for so that payments can be correctly matched to your family
- QKR App - download app (or scan bar code), register, find our school, and register your children
- Payment by Credit Card – (MasterCard, Visa)



Name on Credit Card (Please print)		Visa / Mastercard	\$
Credit Card No	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Expiry Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	Cardholder's Signature	

Please email aspendale.gardens.ps@edumail.vic.gov.au to advise which charges are to be paid

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- Reduces the need for your child to bring cash to school;
- Reduces the time school staff spend on administrative tasks



Getting started is easy - try it yourself today

Step 1 Download Qkr!

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Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Scan the QR code or search for our school name. Our school will also appear in "Locations Nearby" if you are within 4kms of the school

Step 4 Register your children

When first accessing your school menu, you will be prompted to register your child. This allows you to make school orders on their behalf.

Scan QR code provided by your school



Or search for our school name

If within 4kms of the school, you can select from "Locations Nearby"



Now you're ready to order directly from your phone...

Manage your children's details



add your child's details and photo



tap to add another child

tap the student card to edit details on that child



tap to show Manage Children option

Purchase school items



Add multiple payment cards



tap to change funding source



Pay with any scheme credit, debit or pre-paid card accepted by the school. At checkout, you can select from any of your registered cards.

 **Safe and Secure**
MasterCard Technology

Add up to five cards to your Qkr! account

We want your feedback!

Please send your comments or suggestions on how the Qkr! service could be improved to the school office.